

Kin Ministry



Sample Expectation's List

Set Your Volunteer Expectations at Your First Meeting

1. Log your visit

Be sure to [record your connection](#) on the platform or through an alternative method within 24 hours of your connection

2. Include Notes

Include notes about your visits. The volunteer author and the church leader are the only ones who can view these notes. A volunteer can [refer back to their notes](#) prior to the next meeting or a church leader can take a peak to gain insight on the Kin.

3. When to mark a message as urgent

Prior to your meeting, sit down and decide what type of things you, as a church leader, want to be alerted to about your Kin. Share these examples with your volunteers.

4. Expectations for Visits

How many visits do you expect a volunteer to make in a week, in a month or quarter? How long do you expect these visits to last? What type of visits do you want to take place?

5. Meeting Attendance

You discussed it together as you were discerning with your volunteers, but be sure to remind them of the expectation for attending your regular volunteer meetings.

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6. Training Attendance

After the initial volunteer training, what are your expectations for training for volunteers?

7. Honoring Confidentiality

In Kin Ministry we honor confidentiality and ensure no names are used. Suggest using “my Kin” versus stating the name of the person.

8. Unable to make a connection

If a volunteer is unable to make a connection with a Kin, what is your expectation for the volunteer? We suggest the volunteer give at least 48 hours' notice, unless it is an emergency. The volunteer should call the Kin and have an alternative date available to suggest for their next connection. If a volunteer is unable to keep more than one connection, the Kin Ministry leader should be notified.

9. Role as a Volunteer

Your volunteers are trained to be a listening presence in someone's life. According to Volunteer Now, they should not:

- Accept money from Kin
- Administer medication
- Complete any personal care such as toileting, bathing, dressing, ect.
- Become involved in family disputes or personal affairs
- Lift or move heavy objects